



The Ascent Employment Program mission is to provide assistance to people in our community needing meaningful employment, especially those with troubled backgrounds. The goal of the program is to give job seekers a hand up and not just a hand-out, thus allowing them to become self sufficient. Ascent has been very successful in assisting job seekers as well as providing troubled backgrounds clients a safe, supportive, and hospital environment that allows our clients to focus on their job search.

Founded in 1985, has helped over 10,000 people find employment in Santa Clara County. Ascent was started when Father Jim Mifsud, S.M., and several concerned friends identified the need to help people with troubled backgrounds find suitable work. The program has since expanded to include all adults.

The program is a 100% volunteer service to the community and is provided free of cost to its clients.

Mon. – Thurs. 9am to 2pm.

Closed Dec. 24 to Jan. 7th

**If you would like to receive additional information, please call us at (408) 257-8302.**

Our services include:

- Friendly, supportive environment that focuses on the uniqueness of each individual.
- Access to the Internet for job research.
- Job referrals from entry level to hi-tech.
- Assistance with basic PC skills.
- Assistance with resume preparation.
- Free phone use for contacting local employers.
- Free clothing for men and women for interview situations.
- Copier available to make additional resumes.
- Fax machine available.
- Referral for emergency organizations and training.
- Guidance and assistance in making positive alternatives available.
- Assisting clients with setting up email addresses.
- Instruction on using Internet job sites.
- Provide sample cover letters.
- Access to resources informing those individuals coming from alcohol/substance abuse programs, those returning from the criminal justice system, and others in need of employment services.
- Assistance in clarifying career and employment objectives, as well as determining an individual's strengths and skills, through interviews and coaching.
- Employment listings, career information and other community resources.



### *Driving Instructions*

#### **From the South Valley :**

Take 280 North  
Take Saratoga South (towards Saratoga)  
Turn Right on Moorpark  
Ascent is at the corner of Moorpark and Mitty Way. The entrance is on the Mitty Way side of the Church

#### **From the North Valley:**

Take Lawrence Expressway South  
Turn left on Mitty Way  
Ascent is at the corner of Mitty Way and Moorpark. The entrance is on the Mitty Way side of the Church

### **Ascent Employment Program**

Monday thru Thursday

9:00 am—2:00 pm

#### **Mailing Address:**

PO Box 9604, San Jose, CA 95175.

We are located upstairs in the back of the Queen of Apostles Church on the corner of Moorpark Ave and Mitty Way in San Jose, CA 95129

**Building location:** Up a flight of stairs on the west side of the Queen of Apostles Church building, follow signs and arrows in the churchyard

#### **By VTA Bus Line:**

Take bus #25 (De Anza College) from Alum Rock Center through San Jose to the end of Williams Rd and Moorpark, exit the bus and walk three blocks east to the church building.

**Tele:** (408) 257-8302

**Fax:** (408) 257-4600

**E-Mail:**

[ascent@qofa.org](mailto:ascent@qofa.org)

**Web:**

[www.ascentemploymentprogram.org](http://www.ascentemploymentprogram.org)

# **Never Give Up!**

## **Ascent Employment Program**

Never  
Give Up



# WE CAN HELP YOU ASCENT EMPLOYMENT PROGRAM

## What is the Ascent Employment Program?

It is a program designed to assist all adults in the county who seek employment.

## Are there any fees for this service?

No! The Ascent Employment Program is FREE of cost.

## Why was this program started?

It was started in 1985 by Father Jim Mifsud, S.M., and several concerned friends who identified the need to help people with troubled backgrounds in their effort to find suitable work. The program has expanded to include all adults.

## What are Ascent's days and hours?

Monday through Thursday  
9:00 am - 2:00 pm.

## SERVICES

- ◆ Friendly, supportive environment that focuses on the uniqueness of each individual.
- ◆ Access to the internet for job research.
- ◆ Assistance in understanding job guidelines from entry level to hi-tech. (on-line at website locations)
- ◆ Assist with basic PC skills.
- ◆ Assistance with resume preparation.
- ◆ Free phone use for contacting local employers.
- ◆ Free clothing for men and women for interview situations.
- ◆ Copier available to make additional resumes.
- ◆ Fax machine available.
- ◆ Guidance and assistance in making positive alternatives available.
- ◆ Providing email addresses for clients.
- ◆ Instruction on using internet job sites.
- ◆ Provide sample cover letters.

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has helped over  
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